



**WisWARN COMMITTEE MEETING
MADISON WATER UTILITY/TELECONFERENCE
DECEMBER 5, 2007**

1) Introductions and Roll Call

a) Committee Membership Changes

Tom Foltz, Kevin Freber, Deb Geier, Dave Lawrence, Dan Lynch, John MacKinnon, Linda Mohr, Gabrielle Peterson, Rob Rude, Ed St. Peter, Amy Vaclavik, Dan Winkler.
Excused: Jim Hessling, Carrie Lewis, Harry Mathos, Greg Paul, Julia Riley.

2) Approval of Minutes from November 20, 2007

Motion by Dave Lawrence to accept the minutes of the November 20, 2007 meeting.
Seconded by Ed St. Peter. Motion carried unanimously.

3) Mutual Aid Agreement Sub-Committee (Dan Lynch)

Tom Foltz questioned whether this version will address communities across the border, eg: Michigan, Minnesota, Illinois. Dan Lynch referenced the Interstate wording on page 13 which would allow communities to cross the state borders. Rob Rude suggested that the website should include resource typing that is compliant with NIMS where applicable. Dan Lynch acknowledged that AWWA is working on categorizing the equipment that will be NIMS compliant. Kevin Freber added that the website currently does not have that capability.

The Draft Mutual Aid Agreement was reviewed in length with various changes offered. Dan Lynch will update the Agreement and redistribute to member.

4) Organizational Structure Sub-Committee (Dan Winkler)

a. Report

Dan Winkler indicated that he felt that everything is incorporated in the Mutual Aid Agreement as far as the organization structure. Dan Lynch added that he felt it was not in the long term best interest to incorporate as a separate organization, but that it would be more prudent to become a committee of another organization. He added that there was concern as to which organization – WWA, WRWA, others? Emergency Management Association may be a good fit, but we need to talk to them to see if that is a possibility. Dan Lynch questioned how WRWA would feel if WisWARN became a WWA committee? Dave Lawrence indicated that he was not sure how the WRWA board would feel, although he did not have any personal objections, he recommended going with something neutral. It was added that the Wisconsin Interagency Emergency Response is a group of people from different agencies, including Wisconsin Emergency Management Association (WEMA), law enforcement, and 12-13 key agencies. Rob added that WEMA is a county agency, and that Wisconsin has a strong commitment to “home rule” which statutorily ties hands of these agencies as far as sponsoring a WARN agency by State departments. Dan Lynch indicated that he will talk to WEMA. Dave Lawrence questioned why we wouldn’t consider incorporating? Dan Lynch replied due to liability issues, professional liability for officers, incurring expenses that could otherwise be avoided.

- 5) **WisWARN Web-Site Sub-Committee (Kevin Freber)**
- a. **Report**
Kevin Freber advised that the resource list is crashing, but it is being worked on. Kevin advised that he will talk to Mike Howe from Texas to see how they're coming on the FEMA equipment list.
 - b. **Members Only Access Code**
Kevin indicated that the website assigns a user name but allows individuals access to assign a password.
 - c. **Add PowerPoint, Brochure, etc. to the Website?**
Brochure is being put on the website along an abbreviated version of the PowerPoint presentation.
 - d. **Meeting Minutes, Agenda, Committee on Website?**
Group was polled as to whether there were any concerns with putting a list of committee members on the website. It was decided that we would send an email advising that member's names and email addresses would go on the website, unless someone didn't want theirs on. Currently, if someone clicks on any of the info sites, the email goes to Kevin.
- 5) **WisWARN Publicity Sub-Committee**
- a. **Brochure Finalization**
No action taken
- 6) **APWA Emergency Management Committee (Jim Hessling)**
- a. **Liaison Report**
 - b. **Status of Sponsors Resolution**
No update
- 7) **Other Reports, Actions and/or Activities (Dan Lynch)**
- a. **Sponsors Resolution**
 - i. **Can DNR/WEM adopt the Resolution or what do we do?**
 - a. **New Sponsoring Organizations**
 - i. **League of Municipalities, Alliance of Cities**
 - ii. **Wisconsin Emergency Management Association**
- Gabrielle Peterson advised that there will be an interagency meeting on January 9 at the National Guard Armory in Madison. She will be using the WisWARN PowerPoint presentation to help obtain additional sponsors from the State. She added that the DNR is in the process of developing a website on water security, and will include a link to the WisWARN site.
- 8) **New Topics**
No action taken
- 9) **Next Meeting** - will be held on January 23, 2008 at 3:00 p.m. at the Chula Vista Resort in Wisconsin Dells, in conjunction with the Midwest Water Industry Expo
- 10) **Adjourn**
Motion by Dan Winkler to adjourn the meeting. Seconded by Kevin Freber. Motion carried unanimously.