



WisWARN Committee Meeting Minutes

November 13, 2008 (10:00 AM)

- 1) Introductions and Roll Call
- 2) Approval of Minutes (Deb Geier/Dan Lynch)
 - a. August 28, 2008
 - b. Sept 18, 2008

The approval of these minutes were delayed until the committee's next meeting

- 3) Mutual Aid Agreement Sub-committee (Dan Lynch)
 - a. Joining Resolution and MAA
 - b. WisWARN Memo and Revised Brochure

It was announced that WisWARN went live on November 12, 2008 when the Green Bay Metropolitan Sewerage District; the Kenosha Water Utility; the Watertown Water and Wastewater Utilities; and the Stevens Point Water and Wastewater Utilities submitted their joining resolutions and mutual aid agreements

- 4) WisWARN Web-Site Sub-Committee (Kevin Freber)
 - a. Recent Changes
 - b. Planned Improvements

Efforts continue to get the website completely operational, especially the resources management portion. Discussions continue with the Wisconsin Department of Emergency Management.

- 5) WisWARN Publicity
 - a. Scheduled presentations
 - i. WWA Annual Conf–Sept 17-19 (Dan Lynch)
 - ii. WWOA Conference–October 1-3
 - iii. League of Municipalities--October 23
 - b. Newsletter Articles
 - i. WWA Newsletter?

Everyone was encouraged to continue trying to get WisWARN in front of any venue they can.

- 6) Membership Recruitment
 - a. Invitation to members of all sponsors (Everyone)

Everyone was encouraged to contact utilities and encourage them to join WisWARN

- 7) WisWARN Budget Development (Dan Lynch)
 - a. Preliminary Budget

A preliminary Budget was presented and discussed. No additional decisions were made and it was decided that this item would be added to the monthly committee agenda

- 8) Other Reports, Actions and/or Activities
 - a. State Agency Initiatives Membership (Gabrielle Peterson)
 - i. PSC Sponsorship
 - b. League of Municipality Endorsement (Dan Lynch)

Sponsorship by the PSC was discussed as was the support we receive from the DNR and WEM. A method to document these department support is needed, but it is not clear how to do that. Work will continue.

9) New Topics
No new topics were discussed

(Anyone)

10) Next Meeting: Conference Call at 10:00 on December 18, 2008